

## Bellevue College RN-BSN Program Conviction/Criminal History Disclosure Form

The Bellevue College Nursing Assistant Certified (NAC) Program reviews conviction/criminal history records when considering individual for admission and continuation. These reviews are carried out because they relate to the essential qualifications of potential and continuing students under the NAC Program curriculum standards, as well as to the safety and security of patients and public. The Washington State Child and Adult Abuse Information Law RCW 43.43.830-842, requires that anyone with unsupervised access to certain vulnerable populations be screened for specific information about any convictions for crimes against persons and crimes relating to financial exploitations, and for findings in related actions and proceedings. The NAC Program involves unsupervised access to populations defined by this law. In addition, certain criminal convictions and certain court administrative determinations may preclude completion of the clinical portion of the curriculum. Clinical training sites are precluded by law from allowing persons with certain convictions histories to have unsupervised access to these vulnerable populations. Contracts with clinical training sites require the program to assure that its students have been screened.

Conviction information, including information regarding certain court and administrative determinations, must be disclosed and verified before an applicant or a student can be considered for enrollment or continuation in the NAC Program. A conviction/criminal history record does not necessarily disqualify an individual from admission or continuation. Conviction/criminal history records must be verified through the agency specified by the program. Admission and/or continued enrollment is subject to a satisfactory background check review. Individuals who do not sign this Conviction/Criminal History Disclosure Form will not be considered for admission or continuation. Questions about the use of conviction/criminal history information may be referred to the NAC Program Coordinator.

Name \_\_\_\_\_ SID \_\_\_\_\_

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I. Have you ever been convicted of any of the following crimes? If YES, please check all that apply and provide detailed information in section VI.

Yes	No	
Arson (1st Degree)		Extortion (1st, 2nd, 3rd Degree)
Assault (Custodial)		Forgery
Assault (Simple or 4th Degree)		Incest
Assault of a Child (1st, 2nd or 3rd Degree)		Indecent Exposure (Felony)
Burglary (1st Degree)		Indecent Liberties
Child Abandonment		Kidnapping (1st, 2nd Degree)
Child Abuse or Neglect (RCW 26.44.020)		Malicious Harassment
Child Buying or Selling		Man Slaughter (1st, 2nd Degree)
Child Molestation (1st, 2nd or 3rd Degree)		Murder (Aggravated)
Communication with a Minor		Murder (1st, 2nd Degree)
Criminal Abandonment		Patronizing a Juvenile Prostitute
Criminal Mistreatment (1st, 2nd Degree)		Promoting Pornography
Custodial Interference (1st, 2nd Degree)		Promoting Prostitution (1st Degree)
		Prostitution
		Rape (1st, 2nd, 3rd Degree)
		Rape of a Child (1st, 2nd, 3rd Degree)
		Robbery (1st, 2nd Degree)
		Selling/Distributing Erotic Material to a Minor
		Sexual Exploitation of a Minor
		Sexual Misconduct with a Minor
		Theft (1st, 2nd, 3rd Degree)
		Unlawful Imprisonment
		Vehicle Homicide
		Violation of Child Abuse Retraining Order
		Or Any of These Crimes That may have been Renamed

II. Have you ever been found in a dependency action, domestic relations proceeding, disciplinary board hearing, or protection proceeding to have: sexually assaulted or exploited, sexually or physically abused a minor or developmentally disabled person OR to have financially exploited or abused a vulnerable adult?

Yes                      No

III. Have you ever been convicted of a crime related to the manufacture of, delivery, or possession with intent to manufacture or deliver a controlled substance?

Yes                      No

IV. Have you been debarred, excluded or otherwise ineligible for participation in federal health care programs?

Yes            No

V. Have you ever had your license as a health care practitioner revoked?

Yes            No

**VI. For All Items Checked in Section I-V, Please Specify:**

1. The specific details including the court or agency involved
2. Conviction or action date(s)
3. Sentence(s) or penalty(ies) imposed
4. Prison release date(s)
5. Current standing (e.g. parole, work release, suspended license, etc.)

**VII. General Conviction Information**

Have you ever been charged or convicted of any crimes which are not listed in the previous sections (I - V), excluding parking tickets/traffic citations?  
If YES, please indicate all charges/conviction dates and the nature of the offense(s).

Under penalty of perjury, I certify that the above information is true, correct and complete. I understand that I am obligated to notify the Bellevue College NAC Program within 30 days, in writing, if I am convicted of any crime or if any of the specified court or administrative determinations are made against me during the application period and/or while enrolled as a student. I understand that any misrepresentation or omission in the above-stated information may lead to denial of admission or dismissal. I understand and agree that the Bellevue College NAC Program may verify this information through a private national background records verification agency. I also understand and agree that admission and continuation is conditioned on the program's receipt of a satisfactory background check report from the agency.

Authorization for Dissemination of Results: I understand that the Bellevue College NAC Program will provide the records listed above only with the condition that the receiving party or parties will be notified by the program that they may not disclose the information to other parties, in a personally-identifiable form, without my further consent, unless the other parties are otherwise eligible under federal or state law to receive the records. I further understand that any statements that I have placed in my records commenting on consented information contained in the records listed above will be released along with the records to which they relate.

Signature

Date

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Process for Background Check Review:

1. All applicants/students submit a signed Conviction/Criminal History Disclosure Form
2. Every applicant must verify conviction/criminal history through the agency specified by the Bellevue College NAC Program, by the indicated deadline. Failure to comply by the deadline may disqualify the applicant from admission
3. If the background check is negative, the applicant may be admitted to the program
4. If the background check is positive, the applicant/student will be asked to explain any discrepancies. This information will be reviewed by NAC Program Coordinator. If the review indicates that the information and explanation are satisfactory, the applicant may be admitted to the program. If the review indicates that information and explanation are not satisfactory, the offer of admission may be withdrawn or dismissed from the program.
5. NAC Coordinator will meet with the applicant/student and inform the applicant/student of the decision regarding the background check review verbally and in writing