ADJUNCT ORIENTATION
Thursday, January 8th, 3:30 – 6:30pm or
Friday, January 9th, 1:30 – 4:30pm, D104-H
Welcome adjunct faculty members! Please join us for an orientation and
resources on how to navigate the Bellevue College campus and instruction
climate. Light refreshments will be served.

$75 stipend from the Office of Instruction is available for participating faculty
upon completion of the orientation.

REGISTRATION: https://adobeformscentral.com/?f=59RspHIVbQx7jyjdlR67Zw
For more information contact Sayumi Irey, Director, Faculty Commons,
sirey@bellevuecollege.edu

Call for Spring 2015 Funded Proposals
Deadline is February 13th
See page 6 of this schedule.
ASSESSMENT, TEACHING AND LEARNING

UDL Teaching Squares - Squares with a Twist

Most everyone loves teaching squares and there are plenty of comments like this one: “...I have known that there isn’t a ‘one right way’ to teach, but by truly being in the mindset of observing the learning process across the spectrum, I was able to actually see that truth. It was humbling to see such diversity in teaching and learning. Students appeared to be equally engaged in the learning process whether it was a predominantly lecture and question class or a less structured class dominated by classroom discussion.”

Winter Quarter you can join fellow faculty members to observe and learn from one another in this non-evaluative process. The Twist? A Universal Design Cohort member will be there to facilitate how UDL can be implemented in the classroom. If you are curious about UDL, or are already implementing UDL, this is a great way to learn more and gather ideas on ways to structure one’s class to provide support for success of all of your students.

Stipend: $300 provided by the Office of Information Resources and the Faculty Commons for all faculty members upon completion of reflection by due date. Participation is limited to 20.

To apply or for more information, contact: Mandie Nash, Faculty Commons Classroom Strategy Faculty Lead, mandie.nash@bellevuecollege.edu

Teaching Strategies for Student Success

Fridays, January 16th thru March 6th
2:30 – 4:30pm, D104-H

(No session on February 6th; March 6th session meets 2:30–5:30pm)

This is a workshop that teaches strategies to support student transformation and learning within the structure of one’s course. Theories taught include transformative learning, Universal Design for Learning and applying learning styles to course structure.

Stipend: $400 for all faculty members attending all sessions and upon completion of related materials and assignments by due date. Stipends funded by the Faculty Commons. Limited to 10

REGISTRATION: https://adobeformscentral.com/?f=59RspHIvBqX7jydLR67Zw
For more information contact: Mandie Nash, Faculty Commons Classroom Strategy Faculty Lead, mandie.nash@bellevuecollege.edu

Applying for Foundation Grants: An Insider’s Perspective

Thursday, January 22, 2:30 – 3:30pm or Tuesday, February 24, 10:30 – 11:30 AM, D104-H

Many grant seekers want to know what the Grants Committee is looking for in a grants proposal. This session will provide participants with some general guidance about what the Awards Committee looks for in an application, what detracts from an otherwise reasonable proposal, common pitfalls, and fatal errors. Participants will also be provided an opportunity to present their ideas for proposals (whether in a beginning stage or more fully developed). Those ideas will be challenged and strengths and weaknesses identified.

REGISTRATION: https://adobeformscentral.com/?f=fht6Mk0gNcpYrjvPf308w
For more information contact Susan Kingsbury-Comeau, BC Foundation, susan.kingsburycomeau@bellevuecollege.edu

Supporting Students - Writing Scholarship Recommendations

Monday, February 2nd, 2:30 – 3:30pm or Friday, March 6th, 10:30 – 11:30 AM, D104-H

Many instructors are asked by students for recommendation letters to support the student’s Bellevue College Foundation scholarship application. What is the BC Foundation’s Scholarship Committee looking for in a recommendation letter? What characterizes a successful recommendation letter? How do recommendation letters get submitted?

Talk with a professional! Susan Kingsbury-Comeau, Bellevue College Foundation office, has served as the administrator for the Bellevue College Foundation Scholarships Program and on scholarship committees across the state for the last 7 years. Susan has reviewed over 1600 scholarship applications and read over 3000 recommendation letters. She advises students on the application process and knows what their concerns are throughout requesting recommendation letters. Susan is eager to share what she knows!

REGISTRATION: https://adobeformscentral.com/?f=fht6Mk0gNcpYrjvPf308w
For more information contact Susan Kingsbury-Comeau, BC Foundation, susan.kingsburycomeau@bellevuecollege.edu

For more information contact Mandie Nash, Faculty Commons Classroom Strategy Faculty Lead, mandie.nash@bellevuecollege.edu

Register for programs on our blog: http://depts.bellevuecollege.edu/facultycommons/
Canvas 101 Condensed Online Workshop (Winter break)

**December 15, 2014 – January 5, 2015**

Didn't have time this quarter to take a workshop? Here's your chance to complete one over the break and a great opportunity to get in your professional development hours! This adapted version of the Canvas 101 workshop is designed to be completed between December 15th, 2014 and January 5th, 2015. Estimated time commitment: 20 hours

Canvas 101 is perfect for new online instructors and modular so instructors with varied backgrounds and experience can select the order of the modules that best apply to their needs.

This online based workshop is intended to introduce instructors to the available tools in Canvas. It is self-paced, project-based, and guided—a facilitator will be available to answer questions and to evaluate participant projects.

This workshop assumes that you possess basic computing skills: that you can input text into a computer, are familiar with basic computer file and folder organization, can operate a web browser, and that you can save, upload and download files. If you do not have these skills, you will need to acquire them before you register.

Enrollment is ongoing but capped at 20 participants.

**REGISTRATION:**
[https://adobeformscentral.com/?f=p3oitU0kzC3Mx2nm1b6e1Q](https://adobeformscentral.com/?f=p3oitU0kzC3Mx2nm1b6e1Q)

For more information contact: Bruce Wolcott, Faculty Commons Online Pedagogy Facilitator, bwolcott@bellevuecollege.edu

Online Teaching Best Practices Workshop

**Application Deadline: December 10, 2014**

**Tuesdays, 3:00 - 4:30pm, January 13th thru March 24th, D104-E**

Discover how to be a more effective online educator. This pedagogy workshop focuses on investigating current best practices in teaching online/hybrid courses. Discussions and exercises center around topics such as effective course navigation, universal design, accessible content, copyright and fair use, effective discussions and assessments, diversity and equity in online learning, and keeping up with the future of online education. The workshop will be organized as a seminar, with each meeting focused around particular topics. Most sessions will allow time for both discussion of the topic and time for presentation of redeveloped course material examples. This is NOT an introductory workshop on how to set up your first course online. This workshop is for instructors who have some experience teaching hybrid or online. To learn how to use Canvas tools, take the Teaching with Canvas: Canvas 101 instead.

**Stipend:** $400 for all faculty members upon completion of and participation in all portions of the workshop. Enrollment is limited to 10 participants through a short application process. Applicants are selected based on a variety of factors.

**Application Deadline is 12/10. Notification of acceptance will be sent by 12/15.**

For more information and/or an application, contact: Ann Minks, Faculty Commons Online Pedagogy Lead, aminks@bellevuecollege.edu

**REGISTRATION:**
[https://adobeformscentral.com/?f=fht6MkOgNcpYgRjvPf3O8w](https://adobeformscentral.com/?f=fht6MkOgNcpYgRjvPf3O8w)

For more information contact: Kathy Hunt, Faculty Social Science, khunt@bellevuecollege.edu

Teaching with Canvas: Canvas 101

**Ongoing, self-paced and facilitated, online instruction January 5th – March 25th**

Canvas 101 is perfect for new online instructors and modular so instructors with varied backgrounds and experience can select the order of the modules that best apply to their needs.

This online based workshop is intended to introduce instructors to the available tools in Canvas. It is self-paced, project-based, and guided—a facilitator will be available to answer questions and to evaluate participant projects.

The work is designed to be completed within one academic term or less, and should require approximately 20 total hours to complete. This course assumes that you possess basic computing skills: that you can input text into a computer, that you are familiar with basic computer file and folder organization, that you can operate a web browser, and that you can save, upload and download files. If you do not have these skills, you will need to acquire them before you register.

Enrollment is ongoing but capped at 20 participants.

**Speed Canvasing for Online Instructors**

**Friday, February 20th, 10:30 - 11:20 AM, D104-E**

Would you like a chance to exchange tips and strategies with other online instructors?

In this informal, collaborative session, online instructors will work in pairs, with their Canvas sites open on laptops. Participants will talk about their course sites in pairs, sharing successes, questions and challenges. After about 10 minutes, everyone will switch to a new partner. This format will allow participants to make connections with several other online instructors and get new ideas for their online teaching.

**REGISTRATION:**
[https://adobeformscentral.com/?f=fht6MkOgNcpYgRjvPf3O8w](https://adobeformscentral.com/?f=fht6MkOgNcpYgRjvPf3O8w)

For more information contact: Kathy Hunt, Faculty Social Science, khunt@bellevuecollege.edu
SUSTAINABILITY AND SOCIAL JUSTICE

Educational Equity Workshop

Weekly on Fridays, January 16th–March 20th
1:30 – 4:30pm, L220

This workshop is intended for faculty to learn about and implement principles of educational equity and social justice in the classroom and broaden faculty understanding of their own social positions/identities as they affect behaviors in the classroom and relationships with students.

Stipend: $1000 for all faculty attending all sessions and upon completion of, and participation in, all portions of the workshop. Stipends are funded through the Office of Equity and Pluralism.

Enrollment is limited to 21 participants. All faculty who have not previously taken the Educational Equity Workshop are eligible to take the workshop this quarter. In the event that more than 21 faculty who are eligible sign-up, those faculty who have held tenure for more than 10 years will receive priority. All faculty who have not taken it previously will be eligible to sign-up next year with priority going to any faculty who did not receive turnover dollars in 2014–2015 or 2015–2016.

REGISTRATION:
https://adobeformscentral.com/?f=tJ7f9B3WPH7nTRuAjyQIJg

For more information contact:
Steffi Schrepfer, Faculty Commons Social Justice Co-Lead sschrepf@bellevuecollege.edu

Integrating Sustainability into your Curriculum

Coming Spring Quarter!

Interested in Sustainability but struggling with how it applies to your classroom and content? The goal of the workshop is to enrich your course through the self-directed design of teaching materials, assignments and outcomes that infuse sustainability related concepts and principles.

Stipend: $1000 for all faculty members attending all sessions and upon completion of sustainability related materials and assignments by due date. Stipend is funded through the SESF fund. Enrollment limited to 15 participants.

For more information contact: Amanda Senft, Sustainability Workshop Lead, amanda.senft@bellevuecollege.edu

LECTURE SERIES

Asian Contributions to the Pacific Northwest

Tuesdays, March 17th, 31st, April 14th, 28th, 12:30 – 1:20pm, D104-E

The program will consist of a series of short lectures and discussion sessions, providing both a general overview of the topic, as well as some in-depth exploration of specific themes - with a focus on Asian civil rights efforts - in the Pacific Northwest history and in Western U.S. history

REGISTRATION: https://adobeformscentral.com/?f=fht6MkOgNcpYgRjvPf3O8w

For more information contact: Michael Brown, Faculty Social Science, mibrown@bellevuecollege.edu

RESOURCES

Did you know that there is a librarian available to assist you and your division colleagues? Contact them directly for quick assistance in finding the resources you need for your course design and delivery.

- IBIT: Nicole Longpre at nicole.longpre@bellevuecollege.edu
- Science: Shahla Rowhani at shahla.rowhani@bellevuecollege.edu
- Baccalaureate Programs: Lisa Lapointe at lisa.lapointe@bellevuecollege.edu
- Arts and Humanities: David Oar at david.oar@bellevuecollege.edu and Cadi Russell-Sauve at cadi.russell-sauve@bellevuecollege.edu
- Health Sciences: Cadi Russell-Sauve at cadi.russell-sauve@bellevuecollege.edu

FACULTY COMMONS VISION

Seek efficient and collaborative solutions that support constituents.
BOOK DISCUSSION

Two-Faced Racism: Critical Pedagogy and Book Discussions

Wednesdays, 1:30 – 2:20pm, February 11th & 18th, March 4th, 11th, & 18th, D104-H

Yoshiko Harden & Sayumi Irey will co-facilitate a 5 session long book discussion. The participants will read and engage in discussions using Leslie Houts Picca and Joe. R. Feagin’s book, Two-Faced Racism: Whites in the Backstage and Frontstage. The book focuses on white college student journal entries across America to reveal everyday racism in higher education.

REGISTRATION:
https://adobeformscentral.com/?f=fht6Mk0gNcpYgRjyPf308w

For more information contact: Yoshiko Harden, Vice President, Equity & Pluralism, yoshiko.harden@bellevuecollege.edu or Sayumi Irey, Director, Faculty Commons, sirey@bellevuecollege.edu

BOOK DISCUSSION

This Changes Everything: Book Discussion

Dates and Time TBA

We will read and discuss Naomi Klein’s new book: This Changes Everything. Discussion will focus on developing an understanding of the relationships between political economy and climate change.

REGISTRATION:
https://adobeformscentral.com/?f=fht6Mk0gNcpYgRjyPf308w

For more information contact: Brandon Unti, Faculty Social Science, Brandon.unti@bellevuecollege.edu

BOOK DISCUSSION

Making Online Teaching Accessible Book Club

Mondays, January 12th & 26th, February 9th & 23rd, March 9th 12:30 – 1:30pm, D104-E

Join our bi-weekly discussions and best practices sharing centered on the book Making Online Teaching Accessible by Norman Coombs.

• Learn about creating accessible Word, Excel, and PowerPoint content
• Interactive sessions will include discussion sessions around each chapter followed by discussions of classroom implementation and application

Everyone is welcome!

REGISTRATION:
https://adobeformscentral.com/?f=fht6Mk0gNcpYgRjyPf308w

For more information contact: Ekaterina Stoops, eLearning Manager, ekaterina.stoops@bellevuecollege.edu

Register for programs on our blog: http://depts.bellevuecollege.edu/facultycommons/
WELLNESS

Wellness Center Activities for Faculty and Staff

The Wellness Center embraces all that our community, environment and natural surroundings have to offer. This pursuit hopes to enrich the emotional, environmental, occupational, spiritual, intellectual, social and physical wellbeing of students, staff, faculty and the community at large.

The Center’s activities strive to focus on providing leadership, planning, opportunity, and education in pursuit of healthier lives.

Exercise Prescription


Peter Prescott, Amy Swanson and Stella Orechia are offering 25 minute individual fitness consultation sessions for any BC Faculty or Staff member.

For more information contact HSEWI Faculty, Peter Prescott, peter.prescott@bellevuecollege.edu, Amy Swanson, amy.swanson@bellevuecollege.edu, or Stella Orechia, stella.orechia@bellevuecollege.edu

Visit the Wellness Center at http://www.bellevuecollege.edu/pe/wellnesscenter/ for a full schedule of activities.

Meditation Class with Ewan Magie (Open to all Staff and Faculty)

Dates and Time TBA

Seeking health? Peace of mind? Mindfulness? Join this ongoing faculty-led meditation class and learn how a few basic meditation tools can positively impact your everyday activities and work.

For more information: Ewan Magie, A&H, emagie@bellevuecollege.edu

CALL FOR PROPOSALS

Call for Spring Funded Proposals

Deadline: February 13, 2015

Have an idea for a pedagogical, curriculum or professional development opportunity for faculty and need implementation support? The Faculty Commons sets aside funding each quarter to support your ideas and can provide space, marketing, networking, registration tools, recruitment, assessment, pedagogical and curricular advice and more. We are looking for ideas that create community, inform practices and that can be disseminated across programs and divisions. Programming can include workshops, speakers series, best practices sharing, book discussions and your best ideas. Ideas both big and small are welcome!

The Faculty Commons Council will support as many proposals as possible. Proposals must support the mission of the Faculty Commons. http://www.bellevuecollege.edu/facultycommons/about/

APPLICATION:
https://adobeformscentral.com/?f=O33NRsIYFL6yMuj5hdSI9A

Submit a proposal by February 13, 2015 for Faculty Commons Council Review

Notification of Acceptance: February 24, 2015

For more information contact the Faculty Commons, facultycommons@bellevuecollege.edu

FACULTY COMMONS VISION

Create a supportive community that nurtures grassroots innovation and initiatives.

Coffee Punch Card Program

Register for programs on our blog: http://depts.bellevuecollege.edu/facultycommons/
Winter Quarter Workshops

Training Calendar for Canvas and other Technology
http://depts.bellevuecollege.edu/help-desk/training/training-calendar/

Creating Accessible Documents
http://depts.bellevuecollege.edu/help-desk/kb/creating-accessible-documents/

All workshops held in the Technology Learning and Connections Center located in A109 and are open to all Bellevue College Employees - Faculty and Staff. Each workshop can accommodate up to 12 participants.

Process for Registration:
- Click on the - Skillport web link. https://bclearning.skillport.com/skillportfe/login.action
- Use your login and password to login to Skillport. The skillport Login/registration handout is available at http://depts.bellevuecollege.edu/helpdesk/files/2014/01/Skillsoft-login-instructions-TLCC.pdf
- Select Catalog > Instructor Led Training > Select Session > Click on Session ID > Enroll in 1 session per topic only

Tips on how to Register in a Skillport workshop
- After you register, you will get a confirmation email and your seat will be confirmed.
- If you get errors when registering please check/update Java or use this browser check tool.

Note:
- If you do not have a Skillport account, please contact Human Resources (425) 564.2274
- If you register and are unable to attend, please remove yourself from the workshop, so participants on the waiting list can get registered.
- Registration is required using Bellevue College Skillport website to attend the workshop.

If you need help with Skillport or installing Java updates, please call the Help Desk – (425) 564-4357

Adobe Acrobat Pro XI
Learn to create and edit PDF documents, in this introduction to Adobe Acrobat Pro workshop. The workshop will provide an overview of Reader and Professional versions and will take you through accessing, creating modifying PDF documents and making your PDF’s accessible. Explore the Adobe Acrobat Pro interface, create documents using Microsoft applications, using the print command, web pages, email applications and Acrobat.

Friday, January 23rd, 11:00am – 12:30pm,
Friday, February 20th, 11:00am – 12:30pm

Using Styles, Alt text, Hyperlinks in Word 2013
Microsoft Word provides various options for creating documents that are accessible and web friendly. Using styles, headings, description for images and document properties, we can create documents that are accessible.

Wednesday, January 21st, 2:30 – 3:30pm,
Monday, January 26th, 2:30 – 3:30pm

WordPress Blogs
Get started on the Bellevue College Commons blog site using WordPress! It is the best place to share your ideas and thoughts with your colleagues in a thoughtful and purposeful way.

Wednesday, February 4th, 2:30 – 3:30pm, Wednesday, February 11th, 2:30 – 3:30pm

Topic: Microsoft OneNote and OneDrive
Microsoft OneNote is note-taking in an electronic version of a paper notebook. Use OneNote to store text notes, photos, audio and video snippets, handwriting and similar content. It will then be available for searching and sharing with your team.

Start using OneDrive for Business. Store your Microsoft Office documents in the cloud. Learn to Sync documents from your client software to OneDrive.

Monday, February 2nd, 2:30 – 3:30pm, Wednesday, March 9th, 2:30 – 3:30pm

Do you want to develop your technology skills?
Need help understanding how tools like Canvas, Office and other collaboration tools work? The Technology Learning and Connections Center mission is to serve the technology training needs of faculty and employees on campus.

In-person technology training is offered each quarter in A109 for Bellevue College faculty and staff. Workshops are geared to learning web and desktop software used at the college and to improve basic fundamental understanding of working with technology.

Canvas Walk-in Help
Monday thru Friday
10:30am – 4:00pm
- No registration required!!
- Limited walk-in support will be available in A110 at the Help Desk

Peer-to-Peer Faculty Support Hours
Hours will be Tuesday and Thursday from 10:30am – Noon and Friday from 11:00am – 3:00pm

FACULTY COMMONS VISION
Act as a Faculty cultural center and voice.
PROFESSIONAL DEVELOPMENT CREDIT

Earn your required Professional Development credits!
Faculty Commons workshops qualify for PD credit and are a fun way to fulfill your contract requirements--and also a great networking opportunity!

EVENTS CALENDAR

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<th>EVENT NAME</th>
<th>START DATE</th>
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