Prior Admit (never enrolled)
If you applied and/or were admitted to the Healthcare Management BAS concentration within the last year but never attended, please complete the Readmission application. Request that each institution attended since your last application to BC send an official transcript directly to the Evaluations Office, B125.

Returning Students (Good Standing)
If you have not been enrolled for one year or more, complete the Readmission application and request that each institution attended since your last enrollment at BC send an official transcript directly to the Evaluations Office, B125. Please note if it has been more than four consecutive quarters since you last enrolled in classes at Bellevue College, you will also need to reapply for general admission.

Returning Students (Academically Dismissed)
If you were academically dismissed from the Healthcare Management BAS concentration you must seek reinstatement in order to continue in the program. You will need to complete the Reinstatement application and submit the required supplemental materials along with copies of transcripts from each institution attended since your last enrollment at BC directly to the Healthcare Technology and Management Program, T208. If it has been more than four consecutive quarters since you last enrolled in classes at Bellevue College, you will also need to reapply for general admission.

College Contact Information
- Enrollment and Registrar Services: (425) 564-2222
- Evaluation’s Office: (425) 564-3106 evaluations@bellevuecollege.edu
- Financial Aid: (425) 564-2227
- Health Sciences, Education and Wellness Institute: (425) 564-2012
- Healthcare Technology & Management Program: (425) 564-3188 hctm@bellevuecollege.edu

Additional Information
The decision to readmit/reinstate is determined by the HCTM Program Chair or the Dean of HSEWI. Requesting reinstatement does not guarantee automatic readmission into the Healthcare Mgmt BAS Degree concentration.

If you have questions regarding your readmission/reinstatement, contact the HCTM Program at (425) 564-3188.

Return the completed application to:
Bellevue College
Healthcare Management BAS Concentration
3000 Landerholm Circle S.E., Room T208
Bellevue, WA 98007
Submit this application to the Healthcare Technology and Management program no later than 30 days prior to the next available program start.

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When were you last enrolled in the Healthcare Management BAS concentration?

- [ ] Fall
- [ ] Winter
- [ ] Spring
- [ ] Summer

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If never enrolled, please indicate when you were accepted to start:

Quarter/Year

(____) 

Have you attended another college or university since last attending classes at Bellevue College?

- [ ] Yes
- [ ] No

If yes, please submit official transcripts to the Evaluations Office, B125.

I would like to apply to be considered for readmission to the Healthcare Management BAS degree concentration. I understand that submitting a Request for Readmission does not guarantee readmission and that admission to the program is competitive.

Student Signature: ___________________________ Date: ____________

Return completed application to:

Bellevue College
Healthcare Management BAS Concentration
3000 Landerholm Circle S.E., Room T208
Bellevue, WA 98007

For Office Use Only

Program Chair: Approved [ ] Denied [ ]

Program Chair Signature: ___________________________ Date: ____________

Dean of HSEWI Signature: ___________________________ Date: ____________
Healthcare Management  
BAS Degree Concentration  
Request for Reinstatement Application

Submit this application and supplemental materials to the Healthcare Technology and Management program no later than 30 days prior to the next available program start.

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When were you last enrolled in the Healthcare Management BAS concentration?

- [ ] Fall __________  -  Winter __________  -  Spring __________  -  Summer __________

Year Year Year Year

Have you attended another college or university since last attending classes at Bellevue College?

- [ ] Yes  -  [ ] No  
If yes, please submit official transcripts directly to the HCTM, T208.

Your status as a continued student in the program will be determined by your answers to the following essay questions; therefore, it is important that you be specific and thorough with your answers. Responses should be typed and submitted with the Reinstatement application.

1. Why have you chosen to pursue a bachelor’s degree in Healthcare Management? What are your future professional goals and how do you plan to use this bachelor’s degree to help you achieve them?
2. How has your life situation changed and what plans have you made to complete your educational goals?
3. What services can Bellevue College provide you to assist in the completion of your educational goal? If you are not familiar with the services Bellevue College offers, please refer to our college website for more information.

Two (2) letters of recommendation are also required. Letters of recommendation should be on company letterhead, from someone who personally knows your work, such as your current or past supervisor or colleague, discussing your contributions to your workplace and how he or she believes you will benefit from completion of the BAS program or from a current or former college instructor, on college letterhead.

APPLICATIONS THAT DO NOT INCLUDE ESSAY RESPONSES AND LETTERS OF RECOMMENDATION ARE CONSIDERED INCOMPLETE AND WILL NOT BE REVIEWED.
Read and initial each statement.

_____ I have read and understand the probation and dismissal policy for the Healthcare Management BAS degree concentration: http://www.bellevuecollege.edu/hctm/admitted-students/

_____ I understand that my Reinstatement application must include my essay responses and letters of recommendation in order to be considered for review.

_____ I will make an earnest effort to regain good standing with the program.

_____ I understand that if I am reinstated, I am required to earn a minimum 2.0 GPA in all Healthcare Management BAS degree courses. If I fail to do so, I will be subject to dismissal.

_____ If I am reinstated I understand that I will be enrolled on a probationary status.

I would like to apply to be considered for reinstatement to the Healthcare Management BAS degree concentration. I have completed the reinstatement application to the best of my ability and understand that if my application is denied, I can appeal the decision according to the probation and dismissal policy.

Student Signature: ________________________   Date: ____________

Return completed application and supporting documents to:

Bellevue College
Healthcare Management BAS Concentration
3000 Landerholm Circle S.E., Room T208
Bellevue, WA 98007

For Office Use Only

Program Chair:   Approved ☐   Denied ☐

Comments: ______________________________________________________

_______________________________________________________________

______________________________   Date: ____________

Program Chair Signature: ____________________________

______________________________   Date: ____________

Dean of HSEWI Signature: ____________________________