# Radiation Therapy Program Application 2017

## Instruction/Checklist

| Step 1 | Apply to BC General Admission and pay the $34.00 Application Fee.  
|• Go to: [http://www.bellevuecollege.edu/admissions/apply/](http://www.bellevuecollege.edu/admissions/apply/). Choose the link under General Admission  
Note: *Step 1 applies to first time BC students or previous BC students who are returning to the college after four or more quarters. If you are a current BC student skip step 1 and move on to step 2.* |
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| Step 2 | Register and Pay for Radiation Therapy Application Fee (You will need to be a current BC student for this process – see step 1.)  
• Go to [https://www.ctc.edu/~bellevue/webreg/waci221.html](https://www.ctc.edu/~bellevue/webreg/waci221.html)  
• Register using the Item# APPK  
• Pay the $40.00 program application fee.  
*Note: Print the receipt. You will need to include this receipt when you submit your program application.* |
| Step 3 | Fill out the Radiation Therapy Program Application form.  
• Download the program application form at: [http://www.bellevuecollege.edu/radon/apply/](http://www.bellevuecollege.edu/radon/apply/)  
• Form can be filled out electronically – fill out, save, then print. *Sign and date the printed copy and submit with your other application documents on or before the deadline date of February 28, 2017.* |
| Step 4 | Gather and prepare the following documents for submitting with your application:  
• Copy of your transcript/s from each college that you have attended for the prerequisite courses. Check pg. 2 for more info.  
• A Personal Statement (*required for new applicants only*). Check pg. 2 for more info.  
• A Re-applicant Statement (*required for re-applicants only*). Check pg. 2 for more info.  
• Hospital Observation Form Check pg. 2 for more info. |
| Step 5 | Mail or drop off your application packet on or before February 28, 2017.  
• By mail - make sure it is postmarked by February 28, 2017.  
• In person - See office hours/closures for drop off hours. Check pg. 2 for more info. |
| Reminders | Don’t forget the following:  
• All applicants are required to attend one of the information sessions. For info on schedule go to: [http://www.bellevuecollege.edu/radon/advising/](http://www.bellevuecollege.edu/radon/advising/)  
• Print out and include a copy of your program application fee receipt with your application.  
• Submit application with all your supporting documents postmarked on or by the deadline date (February 28, 2017). Fax or email not accepted. |
Additional Information for Supporting Documents:

1. **Transcripts** - Copy of your transcript/s from each college that you have attended for the prerequisite courses. Unofficial copies can be submitted at this time but sealed official copies will be required if accepted to the program. For students who completed their prerequisites at Bellevue College – no need to submit official copy of your transcript however, you still need to submit a printed copy of your unofficial transcript with your application.

2. **Personal Statement** - (this requirement is for first time applicants) Prepare a statement of not more than 500 words discussing specific or unique attributes that you will bring to the program; any personal or imposed challenges or hardships you have overcome in pursuing your educational or work goals; or any other special considerations that you believe will make you a good candidate for the program.

3. **A Re-applicant Statement** - (this requirement applies only to re-applicants) If you applied to the program the previous year and did not get in, you will need to submit a re-applicant statement not a personal statement. The Re-applicant statement is a time for you to highlight the things that you have done over the past year to strengthen this year’s application.

4. **Hospital Observations** - Observation in one radiation oncology department is required prior to the interview. This observation will range from 2-4 hours depending on the observation site selected and/or availability. All hospital observations must be completed by March 31, 2017. You will need to attend one of the information sessions prior to doing this requirement. Hospital Observations forms are handed out during the information sessions. If you live outside the greater Seattle area, you may complete this observation at a radiation oncology department near your home. However, you are required to speak to one of our program advisors first before doing your hospital observations. Please contact our office to arrange this at (425) 564-2316.

**Refer to the schedule below if submitting your application in person:**

**Drop off Hours:** Mondays to Fridays – 8:30am – 4:30pm in Bldg. T, Room T-208  
Office is closed on weekends.

**Campus Closures on the following dates** *(no drop off hours on the dates below)*:

- Dec. 23, 2016 (Friday)
- Dec. 26, 2016 (Monday)
- January 2, 2017 (Monday)
- January 16, 2017 (Monday)
- February 9, 2017 (Thursday)
- February 20, 2017 (Monday)

*If you have questions please call (425) 564-2316 or email imagingprograms@bellevuecollege.edu*