

Student Name: \_\_\_\_\_

SID: \_\_\_\_\_

 Courses may be subject to prerequisites and minimum grade requirements. Check online at <http://bellevuecollege.edu/classes/All/>

PROGRAM REQUIREMENTS			REQUESTED SUBSTITUTION/TRANSFER CREDIT (if applicable)					
Course	Course Title	Credits	College/University	Course	Credits	Grade	Quarter	Year
<b>CORE COURSEWORK (55 credits)</b>								
ACCT 234	Managerial Accounting	5						
BTS 165	Business Spreadsheet Analysis & Design	5						
BUS& 101	Introduction to Business	5						
BUS 120	Organizational Behavior	5						
BUS 145	Business Mathematics	5						
BUS& 201	Business Law	5						
BUS 210	Investments	5						
BUS 221	Human Resource Management	5						
BUS 230	Project Management	5						
INTST 150	International Business	5						
MKTG 154	Principles of Marketing	5						
Choose 5 Credits from the following		5						
ACCT 101	Practical Accounting (5 Cr)							
ACCT 225	Survey of Financial and Managerial Accounting (5 Cr)							
<b>COMMUNICATION (5 credits)</b>								
ENGL& 101	English Composition I	5						
<b>QUANTITATIVE (5 credits)</b>								
Choose 5 Credits from the following		5						
MATH 130	Introduction to Statistics (5 Cr)							
Any college-level math of 107 or higher (5 Cr)								
<b>NATURAL SCIENCE, SOCIAL SCIENCE, HUMANITIES (10 credits)</b>								
Choose 10 credits from the Direct Transfer Agreement (DTA). One course must meet the Cultural Diversity Requirement (CDR). ECON& 201 and 202 are strongly recommended.								
CDR:		5						
Other:		5						
<b>ELECTIVES (5 credits)</b>								
Choose 5 Credits from the following		5						
BUS 241	Multicultural Business Consulting (5 Cr)							
BUS 250	Entrepreneurship (5 Cr)							
BUS 280	Advanced Studies in International Business (5 Cr)							
EXPRL 191	Academic Internship Experience (V1-5 Cr)							
<b>APPROVED ELECTIVES (5 credits)</b>								
Any program approved electives (5 Cr) (see page 2 for program contact information)		5						
<b>TOTAL</b>		<b>90</b>						

Please complete this form prior to meeting with the Program Chair for signature. Completed form must be submitted to the Evaluations/Graduation Office when applying for graduation.

Program Chair: \_\_\_\_\_

Date: \_\_\_\_\_

## *Business Management 2014-2015 Associate in Applied Science-T (continued)*

### DEGREE REQUIREMENTS

Must earn a cumulative GPA of 2.00 in all coursework taken at BC, and in all courses applied to the degree. A minimum of 30 credits of the total must be completed at BC.

### TRANSFER CREDITS

For credits from other institutions, meet with a faculty advisor or curriculum advisor for an initial unofficial transcript review.

For an official review, submit a Petition for Exception to Degree or Certificate Requirements and an official transcript(s) in the prior institution(s) sealed envelope to the Program Chair.

Petition: <http://bellevuecollege.edu/services/>  
Program chairs:  
[www.bellevuecollege.edu/classes/all/](http://www.bellevuecollege.edu/classes/all/)

### NON-TRADITIONAL CREDITS

BC awards non-traditional credit for prior learning. Credit may be awarded for work completed in private study, at non-accredited institutions, or for certificate/training. Credit is awarded through examination, evaluation of certification/training, or submission of portfolio or other form of assessment. To apply for the credits, students must be registered at the college for the quarter in which non-traditional credits are requested and have completed ten quarter credit hours at the college. For more information, go to <http://bellevuecollege.edu/enrollment/academic/nontraditional/>

### GENERAL EDUCATION REQUIREMENTS

BC General Education requirements embedded in this degree are designed to address areas and specific requirements that ensure that students' learning experiences prepare them to build fulfilling and successful lives as individuals, workers, citizens, and life-long learners.

### STAYING ON TRACK

Use Degree Audit to track your progress toward completion of this degree at [bellevuecollege.edu/degreeaudit](http://bellevuecollege.edu/degreeaudit)

Please refer to [bellevuecollege.edu/programs/degrees/](http://bellevuecollege.edu/programs/degrees/) for latest degree updates and further information.

### GRADUATION APPLICATION

Students must apply for graduation. Submit your graduation application form two quarters prior to the expected graduation date and pay the application fee.

Application deadlines:

- Fall: June 1
- Winter: October 10
- Spring: December 10
- Summer: March 15

### PROGRAM CONTACT INFORMATION

[www.bellevuecollege.edu/classes/all/](http://www.bellevuecollege.edu/classes/all/)

**Business Management**

### DESCRIPTION

The AAS-T in Business Management combines technical courses required for job preparation and college-level general education courses. These degrees are designed for the dual purpose of immediate employment and preparation for the junior year in a Washington state bachelor of applied science (BAS) degree program. This degree provides a strong background to enhance existing business skills and obtain broad based knowledge of business management in the manufacturing, retail, and service industries. This program also promotes success in both profit and non-profit organizations for a competitive edge in today's business climate.

#### Learning Outcomes

Degree recipients should possess the skills and abilities described below:

- Identify contemporary business concepts, principles and practices
- Demonstrate the interrelationship of the functional areas of business including management, marketing, law, organizational behavior, computer and software systems, human resources, insurance, accounting, and finance
- Analyze the interrelationship of a business organization within the larger business environment, including international business
- Apply basic legal business concepts within the legal environment in which business is conducted
- Perform basic business calculations to demonstrate basic financial literacy
- Apply problem solving and analysis skills to business research questions and demonstrate appropriate solutions
- Communicate business concepts effectively both in writing and orally in clear concise language appropriate to the audience
- Work as an effective team member and leader to develop a business plan and reach specific business goals
- Demonstrate an understanding of contemporary human relations/ organizational behavior in terms of concepts, processes, and models and the issues, advantages, and challenges related to diversity in business organizations
- Identify the issues and challenges related to ethics in current business organizations

### ASSOCIATE IN ARTS & SCIENCES DEGREE (DTA)

The Associate in Arts & Sciences Degree Direct Transfer Agreement (DTA) is updated annually on the Bellevue College website at:

[https://www.bellevuecollege.edu/worksheets/pdfs/Transfer/AAS\\_DTA.pdf](https://www.bellevuecollege.edu/worksheets/pdfs/Transfer/AAS_DTA.pdf)

### CULTURAL DIVERSITY REQUIREMENT (CDR)

One cultural diversity (CD) course must be taken from the list below as part of the Natural Science, Social Science, and Humanities section.

**Anthropology** (ANTH) 100, 104, 106, 108, 117, 180, 200, 206, 208, 209, 210, 211, 212, 214, 220, 222, 224, 235, 260, 265; **Art** (ART ) 103; **Cultural and Ethnic Studies** (CES) 100, 101, 106, 109, 120, 121, 130, 140, 152, 180, 200, 201, 203, 205, 210, 241, 257; **Communication Studies** (CMST) 134, 250, 280; **French** (FRCH) 131, 132, 133, 231, 232, 233; **Geography** (GEOG) 200, 277

Additional cultural diversity courses that do not meet the requirements of the Natural Science, Social Science, Humanities section can be found here:

<http://bellevuecollege.edu/programs/degrees/culturaldiversity/>