



**Healthcare Technology and Management**  
**Healthcare Management Concentration**  
**2014-2015**  
**Bachelor of Applied Science Degree**

Student Name: \_\_\_\_\_

SID: \_\_\_\_\_

Courses may be subject to prerequisites and minimum grade requirements. Check online at [www.bellevuecollege.edu/classes/All/](http://www.bellevuecollege.edu/classes/All/)

PROGRAM REQUIREMENTS			REQUESTED SUBSTITUTION/TRANSFER CREDIT (if applicable)					
Course	Course Title	Credits	College/University	Course	Credits	Grade	Quarter	Year
<b>PREREQUISITE REQUIREMENTS</b>								
Associate degree, or equivalent credits, in business-related or healthcare-related field		55						
Science: Must include one lab course and at least one life sciences course		10						
English Composition I		5						
College Level Math: Statistics		5						
Technical Writing/Research Writing		5						
Social Science		5						
Humanities (either Humanities or Social Science course must be a communication course)		5						
<b>CORE COURSE – ALL STUDENTS</b>								
BUS 370	Intermediate Project Management	5						
CMST 330	Intercultural Communication for the Professional Practitioner	5						
ECON 315	Economics of Healthcare	5						
HCTM 301	US Healthcare Policies and Delivery Systems	5						
HCTM 310	Essentials of Healthcare Informatics	5						
HCTM 380	Healthcare Code Sets and Clinical Terminologies	5						
RAIM 320	Finance and Accounting for Healthcare Managers	5						
RAIM 325	Organizational Theory and Behavior in Healthcare	5						
RAIM 340	Human Resources Management in Health Professions	5						
RAIM 350	Legal and Regulatory Aspects of Healthcare	5						
RAIM 401	Marketing in Healthcare Environment	5						
RAIM 411	Institutional Quality Management and Accreditation	5						
RAIM 440	New Business Planning in Healthcare	5						
RAIM 460	Management and Leadership in Healthcare	5						
RAIM 475	Capstone Project	5						
PHIL 365	Biomedical Ethics: Theory & Practice	5						
Choose 5-7 credits from the following:		5						
HCTM 410	Systems Analysis and Process Optimization							
HCTM 494/495/496/497	Healthcare Information Technology Special Topics (5 Cr)							
RAIM 399	Radiation and Imaging Sciences Independent Study (1-5 Cr)							
RAIT 490	Information and Imaging Management (3 Cr)							
<b>CORE TOTAL</b>		<b>85-87</b>						
<b>PATHWAY FOR STUDENTS WITH HEALTHCARE BACKGROUND</b>								
BUS& 101	Introduction to Business	5						
<b>PATHWAY TOTAL</b>		<b>5</b>						
<b>PATHWAY FOR STUDENTS WITH BUSINESS BACKGROUND</b>								
HPRO 120	Medical Terminology	3						
<b>PATHWAY TOTAL</b>		<b>3</b>						
<b>HLTH MNG BAS TOTAL</b>		<b>90</b>						
<b>GRAND TOTAL</b>		<b>180</b>						

Please complete this form prior to meeting with the Program Chair for signature. Completed form must be submitted to the Evaluations/Graduation Office when applying for graduation.

Program Chair: \_\_\_\_\_

Date: \_\_\_\_\_

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**Bachelor of Applied Science Degree**  
**(continued)**

### PROGRAM ELIGIBILITY

Individuals must have an associate's degree in a business related—or healthcare related—field, or equivalent credits, to be eligible for the BAS degree.

In addition, applicants must have completed the following courses or their equivalents with a grade of 2.0 or higher from a regionally accredited college.

- English Composition I
- Technical or Research Writing
- College-Level Math: Statistics
- Natural Science: two courses must include at least one lab course and at least one life sciences course
- Communication (may fulfill humanities or social science requirement: check with an advisor)
- Humanities
- Social Science

### APPLICATION PROCESS

To be considered for the bachelor of applied science in Healthcare Technology and Management with a concentration in Health Management, prospective students must submit the following:

- Completed bachelor of applied science application form.
- Nonrefundable application fee of \$125
- Official transcripts from regionally accredited college(s), demonstrating completion of an appropriate associate's degree or equivalent credits, and the prerequisite courses, with a GPA of 2.0 or higher
- Two letters of recommendation (see [www.bellevuecollege.edu/hctm/apply/healthcare-management](http://www.bellevuecollege.edu/hctm/apply/healthcare-management) for details)

### TUITION

The Bachelor of Applied Science in Healthcare Technology and Management with a concentration in Healthcare Management is a self-support program and therefore does not necessarily follow the upper division tuition schedule published in the college catalog and quarterly schedule. Tuition includes applicable college and course fees, plus current per credit rates published online at <http://bellevuecollege.edu/enrollment/tuition/>

These courses are not eligible for tuition waivers.

### STAYING ON TRACK

Use Degree Audit to track your progress toward completion of this degree at [bellevuecollege.edu/degreeaudit](http://bellevuecollege.edu/degreeaudit)

Please refer to <http://bellevuecollege.edu/programs/degrees/> for latest degree updates and further information.

### PROGRAM CONTACT INFORMATION

<http://www.bellevuecollege.edu/hctm/academic-options/management/>

**Healthcare Technology and Management**

### DESCRIPTION

The bachelor of applied science in Healthcare Technology and Management with a concentration in Healthcare Management (BAS) is a career-oriented bachelor degree program developed specifically to meet the career advancement needs of individuals with business and/or healthcare preparation and experience. It is designed to prepare individuals to successfully compete for jobs that require knowledge of the healthcare system and supervisory or management skills.

The degree program is designed for individuals with business and/or healthcare preparation and experience. The first 90 credits of the degree are fulfilled by entrance prerequisites. The second half of the degree program offers a professionally relevant curriculum that helps students achieve their goals.

#### Learning Outcomes

Degree recipients should possess the skills and abilities described below:

- Apply administrative and business skills to solve problems, evaluate outcomes, and assess quality and performance in healthcare settings
- Demonstrate an understanding of leadership, ethical and multicultural issues as they pertain to healthcare
- Apply effective communication and management practices in healthcare settings
- Apply economic and financial management principles to healthcare organizations
- Demonstrate an understanding of the impact of information technology systems and applications on healthcare organizations and workflow processes
- Demonstrate a thorough understanding of safety, quality and regulatory issues and processes in a wide range of healthcare settings

### DEGREE REQUIREMENTS

A complete description of the required curriculum is shown on the following page. In addition to eligibility requirements, students must also achieve the following:

- Completion of 93-95 quarter credits in the general program and concentration requirements, with a grade of "C", or better.
- A minimum cumulative GPA of 2.0 for all coursework taken at BC and the courses applied to the degree, including credits transferred from other colleges.
- At least 45 quarter credits for the degree must be completed in residence at BC, of which 30 credits must be upper division.

### GRADUATION APPLICATION

Students must apply for graduation. Submit your graduation application form two quarters prior to the expected graduation date and pay the application fee.

Application deadlines:

- Fall: June 1
- Winter: October 10
- Spring: December 10
- Summer: March 15