### Accounting
Associate in Arts Degree

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<th>STUDENT NAME</th>
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#### PROGRAM REQUIREMENTS

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<th>Grade</th>
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**CORE COURSEWORK**

- ACCT 101* Practical Accounting I 5
- ACCT 102* Practical Accounting II 5
- ACCT 135 Business Payroll Tax Accounting 3
- ACCT 160 Washington State: Tax and Audit 3
- ACCT 172 Small Business Computerized Accounting 5
- ACCT 234* Managerial Accounting 5
- ACCT 245 Accounting Systems for the Enterprise 5
- ACCT 250 Intermediate Accounting 5
- ACCT 285 Federal Income Taxes 5
- ACCT 146 10-Key 1
- BTS 165 Business Spreadsheet Analysis & Design 5
- BUS 120 Organizational Behavior 5
- BUS& 201 Business Law 5
- ENGL& 101 English Composition I 5
- ENGL& 235 Technical Writing 5

*ACCT& 201, 202 and 203 may be substituted for ACCT 101, 102 and 234

Choose 5 credits from the following:

- BUS 145 Business Mathematics (5 Cr)
- Any college level Math 107 or higher (5 Cr)

#### ELECTIVES

Choose 8-10 credits from the following:

- ACCT 240 Computerized Accounting (5 Cr)
- ACCT 260 Governmental and Non-Profit Accounting (5 Cr)
- ACCT 272 QuickBooks Certification (2 Cr)
- ACCT 288 Bookkeeping Certification (10 Cr)
- BTS 144 Personal Information Manager (3 Cr)
- BTS 265 Advanced Business Spreadsheet Analysis & Design (5 Cr)
- BUSIT 103 SQL Fundamentals (5 Cr)

Choose 5 credits from the following:

- BTS 109 Business Communications (5 Cr)
- BTS 168 Business Data Management Tools (5 Cr)
- BUS& 101 Introduction to Business (5 Cr)
- BUS 241 Multicultural Business Consulting (5 Cr)
- ECON 100 Introduction to Basic Economic Principles (5 Cr)
- EXPRL 191/2/3 Academic Internship Experience (V 1-5 Cr)
- PROG 160 Systems Analysis and Design (5 Cr)

#### SOCIAL SCIENCE

Choose 5 credits from the following, or any social science course from the Associate in Business Degree – DTA

- ANTH& 204 Archaeology (5 Cr)
- GEOG& 100 Introduction to Geography (5 Cr)
- HIST 115 English History 1603 to Present (5 Cr)
- HIST 120* Global History (5 Cr)
- HIST 223 History of Russian & Eastern Europe 1533 to Present (5 Cr)
- HIST 250 U.S. Military History (5 Cr)

*ACCT& 201, 202 and 203 may be substituted for ACCT 101, 102 and 234

Choose 8-10 credits from the following:

- BUS 145 Business Mathematics (5 Cr)
- Any college level Math 107 or higher (5 Cr)

#### TOTAL

90-92

*Shared (cross-listed) courses with other departments. These courses can count only once for credit [Example: GEOG 106 is the same as GEOL 106 and may only count as GEOG or GEOL]. Consult course catalog or meet with an advisor.
The Associate of Arts Accounting degree provides a strong background in accounting, preparing students for a wide range of career options in the accounting field. This degree is designed to prepare students for immediate employment. The degree has the option to earn national certifications as well as several embedded program certificates, while earning the degree.

LEARNING OUTCOMES

Degree recipients should possess the skills & abilities described below:

- Correctly use accounting terminology
- Analyze and record financial transactions and properly report financial information
- Use critical thinking skills to identify and solve problems in accounting
- Analyze and record financial transactions using general ledger computerized software for a small-to medium-sized business
- Perform accounting procedures employed in a typical payroll accounting system

FOR MOST UP-TO-DATE INFORMATION, GO TO:

www.bellevuecollege.edu/programs/degrees/proftech/acct/#accounting

NOTES